



# APPLICATION FOR GRADUATION

*You must have 85.00 earned credit hours and a 2.00 CGPA in order to apply for graduation*

MCID# \_\_\_\_\_ (REQUIRED) Email Address: \_\_\_\_\_ (REQUIRED)

Home Street Address (REQUIRED) \_\_\_\_\_

Home City/State/Zip (REQUIRED) \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

Expected Graduation:  December/Fall Yr. \_\_\_\_\_  May/Spring Yr. \_\_\_\_\_  July/Summer Yr. \_\_\_\_\_

Application Deadlines: **September 1<sup>st</sup>** **November 1<sup>st</sup>** **April 1<sup>st</sup>**

Fee Deadlines: **November 1<sup>st</sup>** **April 1<sup>st</sup>** **June 1st**

Fees: **On-Campus: \$700** **Off-Campus: \$400** **Late Fee: \$115** (applicable to all applications received after dates listed above)

**\*\*If graduation requirements are unmet for the December/Fall commencement, your application will automatically be moved forward for the May commencement. If graduation requirements are not met for the May/Spring commencement, your application will automatically be moved forward for the July commencement. After the July commencement, applications are discarded and will not carry-over to the next December commencement period. You must re-apply if degree requirements are not fulfilled by the July commencement.**

Name: \_\_\_\_\_  
First Middle Last Suffix  
(Diploma will be printed exactly as listed above)

Degree:  Bachelor of Arts  Bachelor of Science

1<sup>st</sup> Major: \_\_\_\_\_ 1<sup>st</sup> Minor: \_\_\_\_\_ Concentration: \_\_\_\_\_  
(If applicable)

2<sup>nd</sup> Major: \_\_\_\_\_ 2<sup>nd</sup> Minor: \_\_\_\_\_ Concentration: \_\_\_\_\_  
(If applicable)

3<sup>rd</sup> Major: \_\_\_\_\_ 3<sup>rd</sup> Minor: \_\_\_\_\_ Concentration: \_\_\_\_\_

### Commencement Ceremony Information

I plan to attend the commencement ceremony.  
(There is no Fall Commencement Ceremony. December graduates may walk during the Spring Commencement Ceremony in May)

I **DO NOT** plan to attend the commencement ceremony.  
Diplomas that are not retrieved on Commencement day are automatically mailed to the home address above.

### DUAL DEGREE ENGINEERING PROGRAM

Are You A Dual Degree Engineering Student?  Yes  No (If yes, please check the appropriate major below)

General Science  Applied Physics  Chemistry  Computer Science  Mathematics  Physics

Which Engineering Institution do you plan to attend? \_\_\_\_\_

What is your anticipated graduation date from the Engineering School listed above?

December/Fall Yr. \_\_\_\_\_  May/Spring Yr. \_\_\_\_\_  July/Summer Yr. \_\_\_\_\_

\*DDEP students must have a copy of their final official transcript mailed from the Engineering Institution to the Office of Records & Registration upon completion of all degree requirements. Please forward an official copy to: Morehouse College Office of Records & Registration, 830 Westview Dr. SW, Atlanta, Georgia 30314

### What Happens Next.....

- ✓ Your application will be sent to the corresponding department chairperson for review of additional major/minor course requirements necessary for degree completion.
- ✓ The Office of Records and Registration will complete a review of general education curriculum requirements necessary for degree completion.
- ✓ A Graduation Audit Statement (G.A.S.) will be compiled and emailed to you once both reviews are complete.
- ✓ You are responsible for registering for the appropriate courses which keep you on track toward graduation.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please forward all completed applications to the Office of Records & Registration (Gloster Hall 106) for processing.*